AMARANTE
Oversees

USER GUIDE

2022



AMARANTE OVERSEES POWERED BY SAFETURE



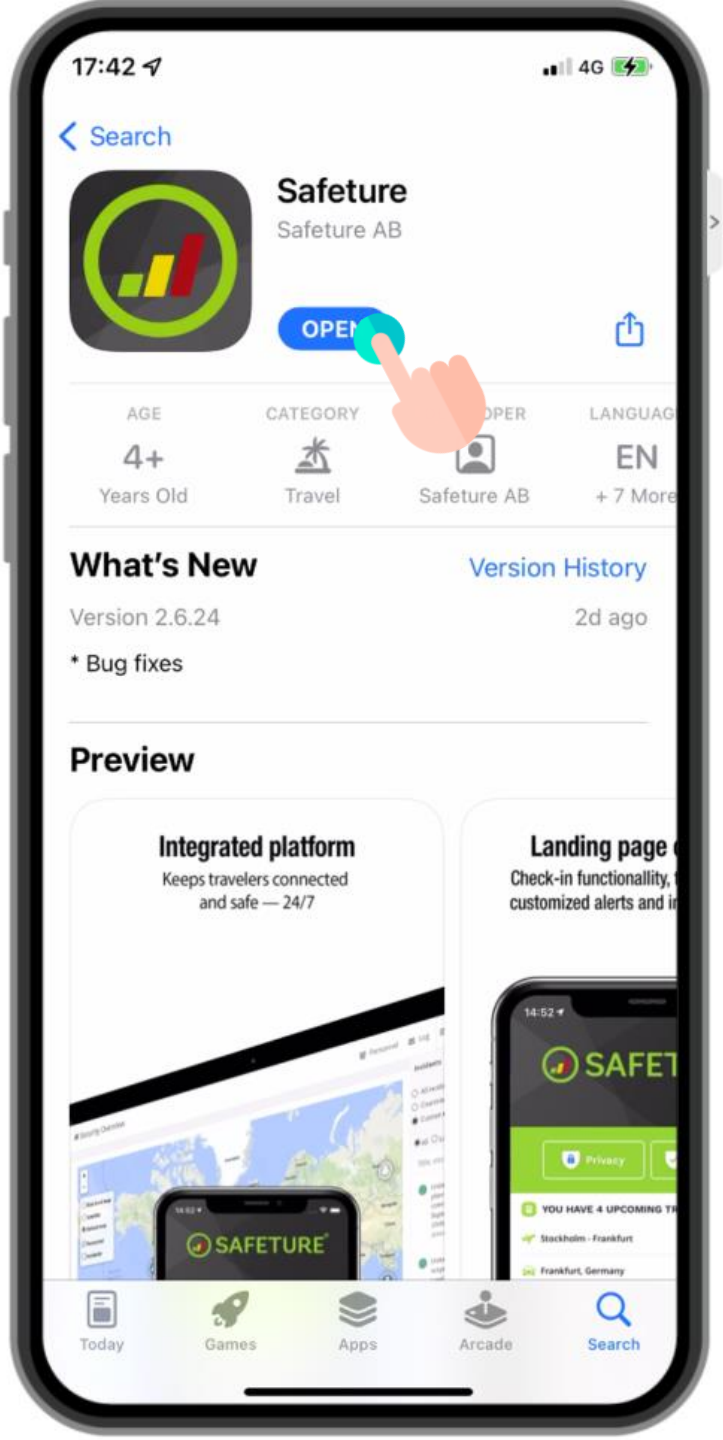
The **Oversees mobile application powered by Safeture** provides you with real-time security-related information to help you plan your professional activities and avoid incidents.

Our end-user solution is available both as a mobile app and a web platform



The **Oversees Online platform powered by Safeture** also provides quality real-time information to end users.

DOWNLOADING OVERSEES



You can **download the Safeture application for free** from the App Store or Google Play by clicking this link :

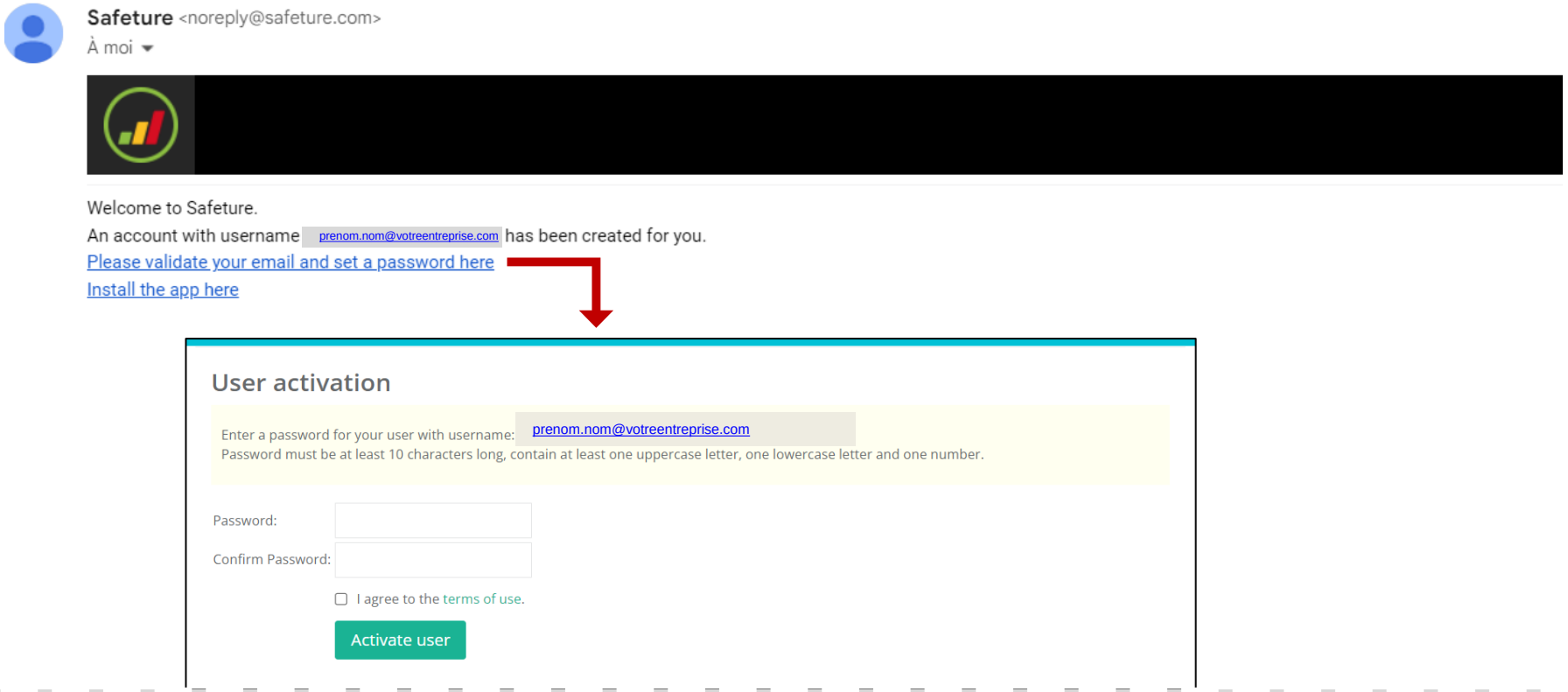
https://g.safeture.com/app

iOS v9.0 and +

Android v4.4 and +

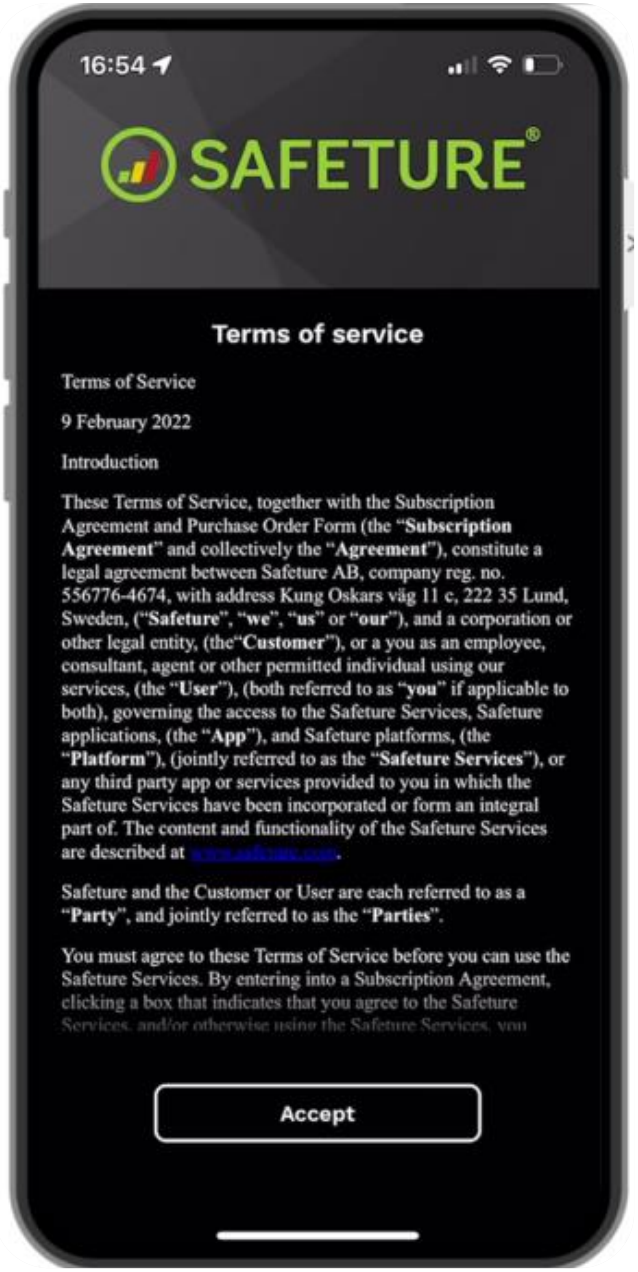
SIGNING INTO THE APPLICATION

If your account was created by Amarante, or by your Security Manager or Travel Manager, you will receive a confirmation email from our partner SAFETURE, inviting you to click on the link sent to set your password, and finalize the creation of your account.



Don't forget to look in your SPAM or junk mail!

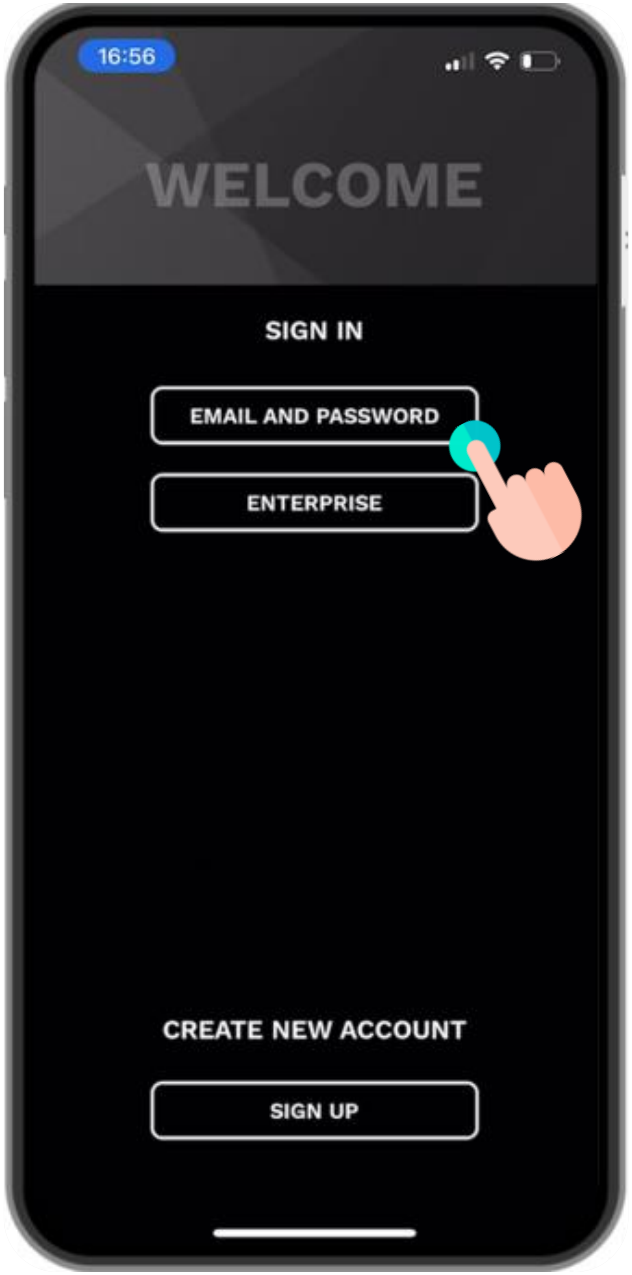
SIGNING INTO THE APPLICATION



First, you will need to accept the **Terms of service** of the Oversees app.

If you already have an account, you can connect through your **professional email adress.**

All you have to do is log into the application by pressing "E-MAIL AND PASSWORD". You can also change your password by sending a reset link to your email address.



SIGNING INTO THE APPLICATION

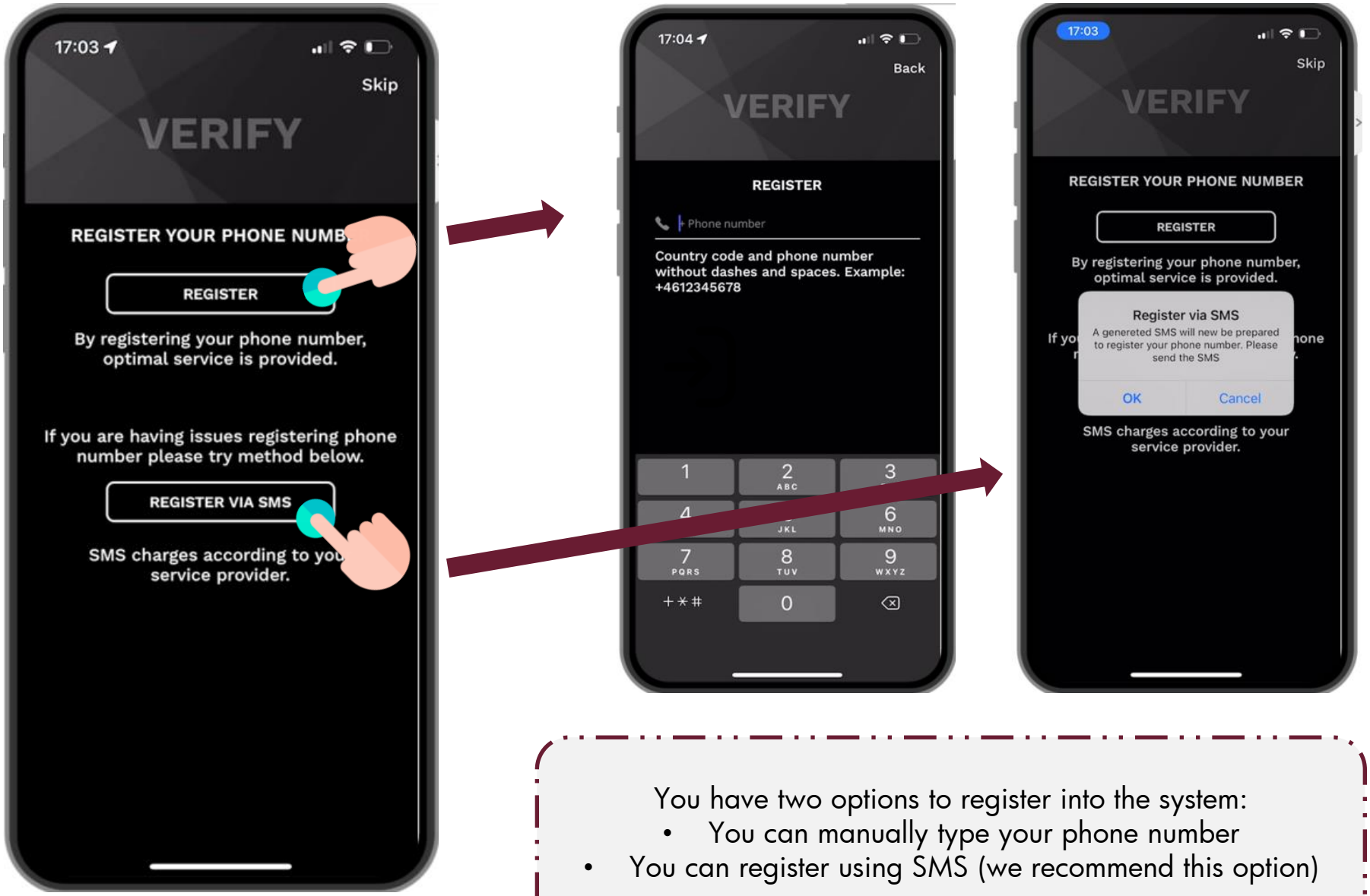






If your account has not been created, you can register **using your professional email address** and your user subscription number given by your company.

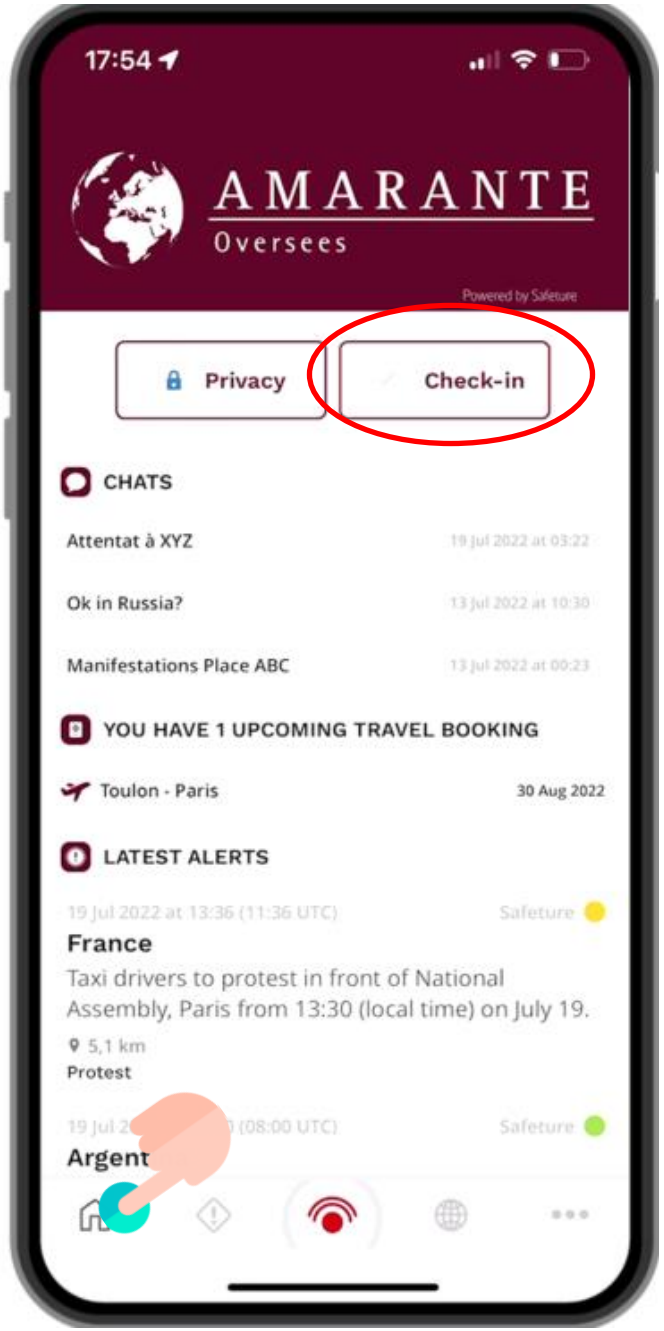
SIGNING INTO THE APPLICATION



You have two options to register into the system:

- You can manually type your phone number
- You can register using SMS (we recommend this option)

DASHBOARD



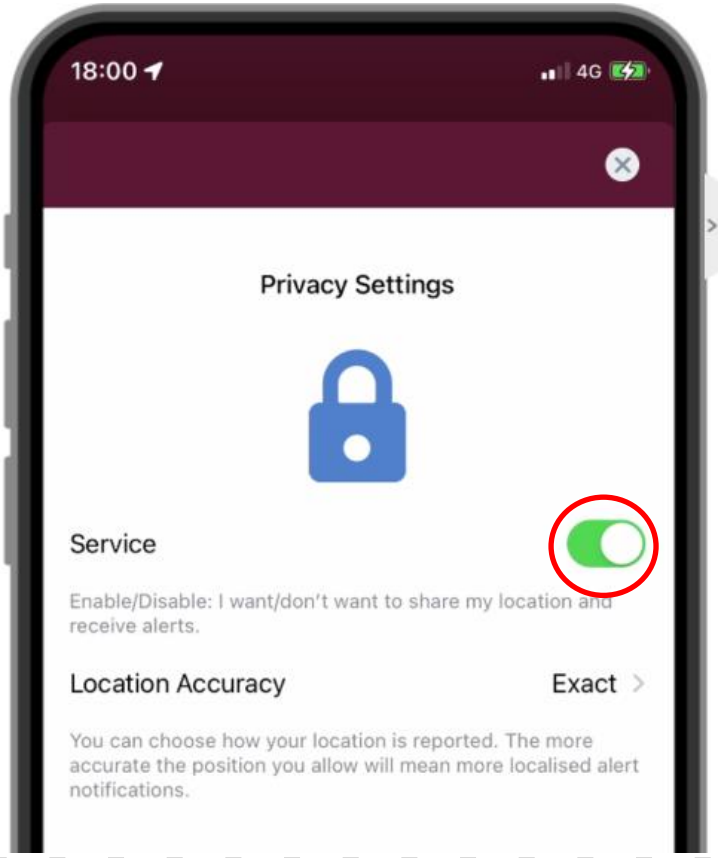
By clicking on the « **check-in** » button, your **exact real-time location** will be registered within the app. This functionality is also used for regular safety checks programmed by your manager when travelling to a dangerous location.

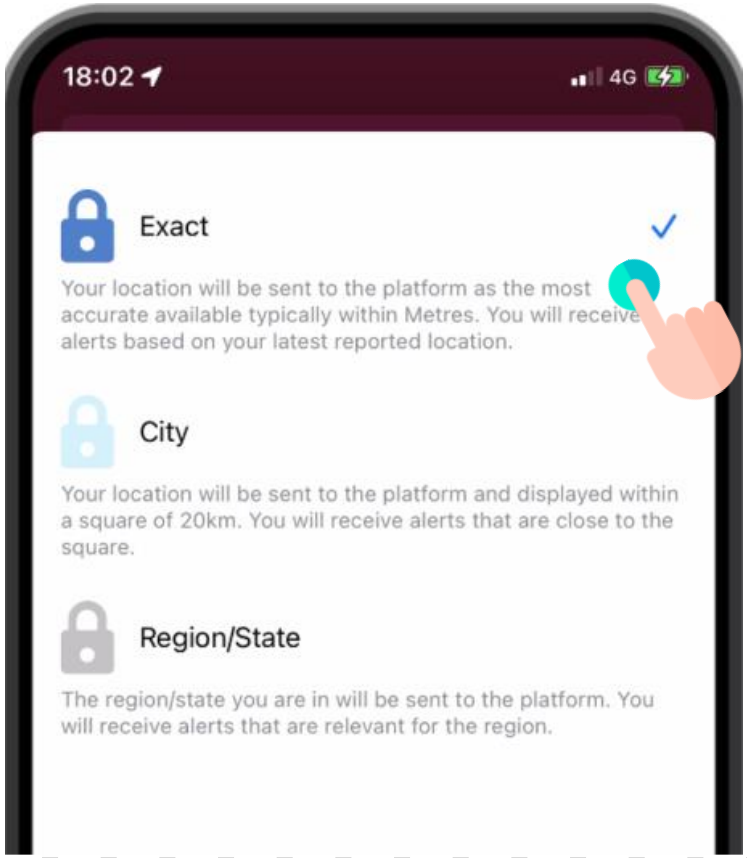
The dashboard allows you to view :

- The **ongoing chats** and/or **messages** sent by your manager or Corporate security
- Your **current travel bookings**
- The **latest alerts** according to your preferences and the countries you have saved as favorites
- You can also access to **privacy settings.**

The alerts visible from your dashboard are sorted by date of publication showing only the most recent alerts

PRIVACY SETTINGS





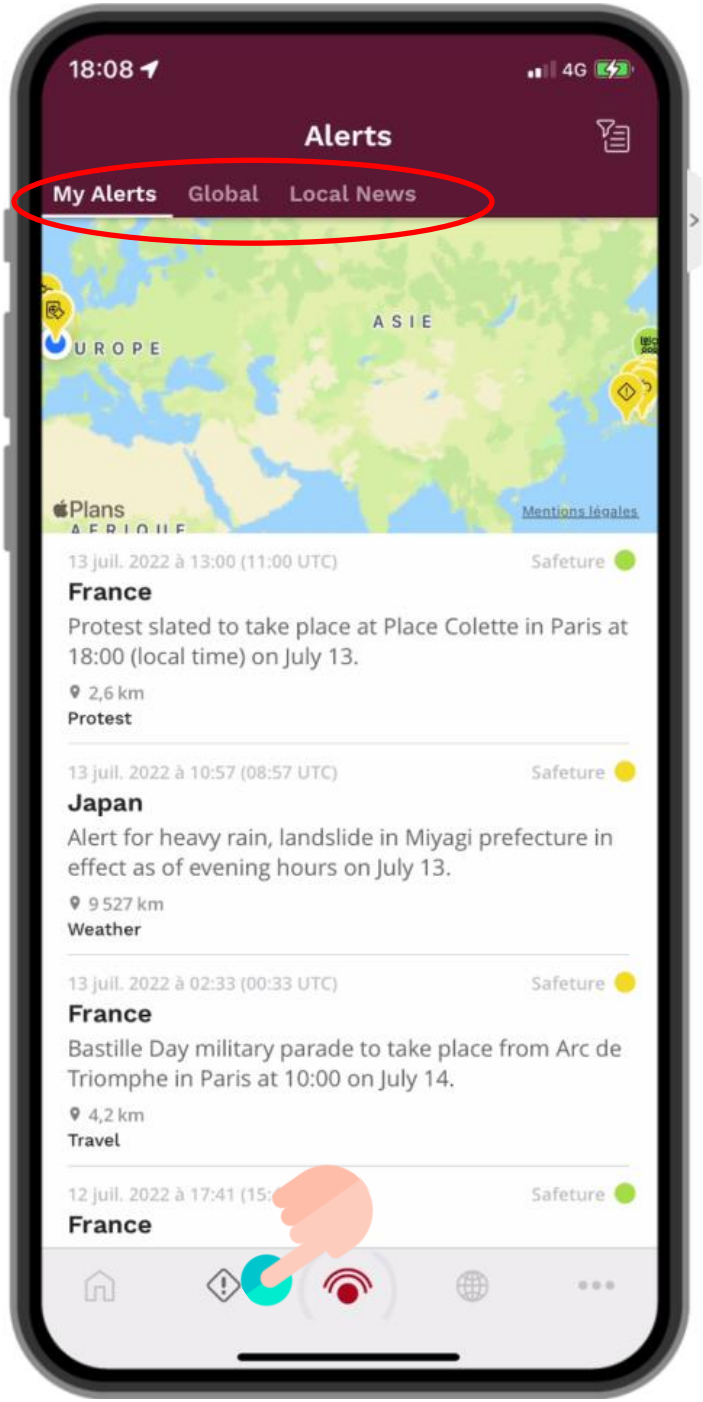
The privacy settings allow you to **enable** or **disable your location**, which also **enables/disables alerts** according to your needs.

You can also **set the accuracy of your location** using three different scales : **exact**, **city** and **region/state**. Depending on the scale you choose, you will then receive **relevant alerts**.

All these parameters are customisable at any time through the dashboard.

In the tab « **My Alerts** », you have access to all relevant alerts, that are displayed depending on your current location and on your favorite country / region list.

Previous alerts are also available on the dashboard.

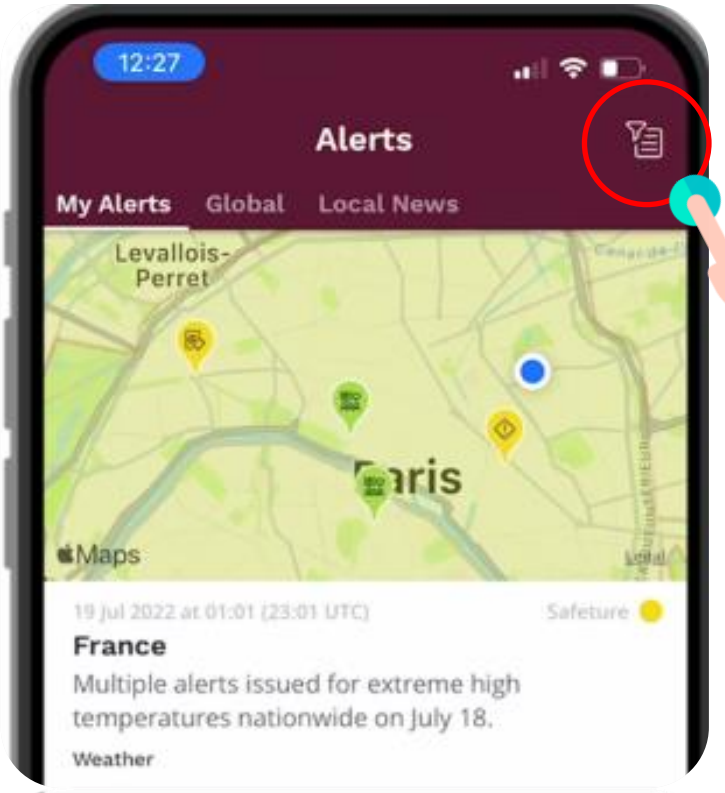


Three tabs are available: **My Alerts**, **Global** and **Local News**.

Global alerts provide you a worldwide overview of the alerts published by our service.

Local news provide you a summary of the latest relevant news in the area where you are located.

FILTER ALERTS TYPE 11



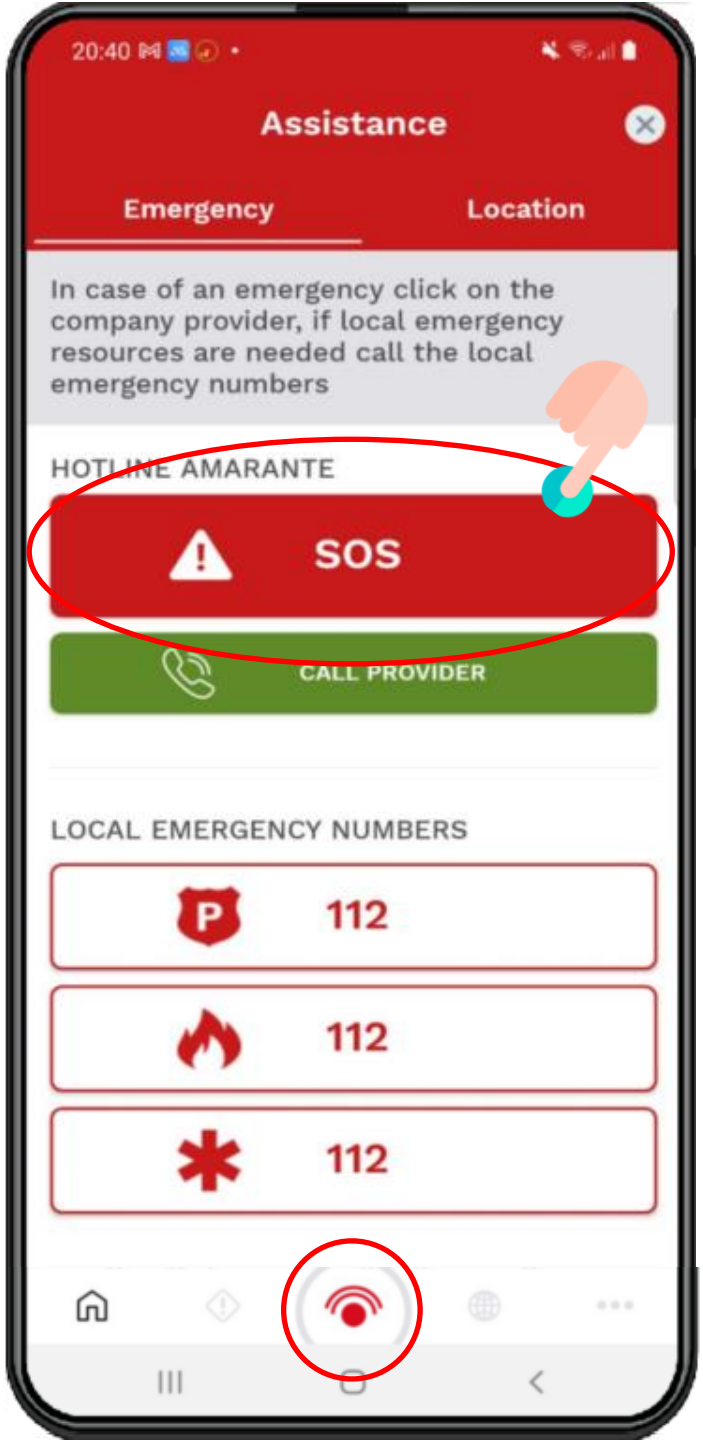


By clicking on the top right item of the alerts tab, you are able to **filter alerts**.

Filters allow you to **choose which alerts you want to display** and therefore **which notifications you will receive**: for example, you can choose to only activate high risk alerts (in red) or to activate all the alerts to be notified of all events irrespective of their potential impact.

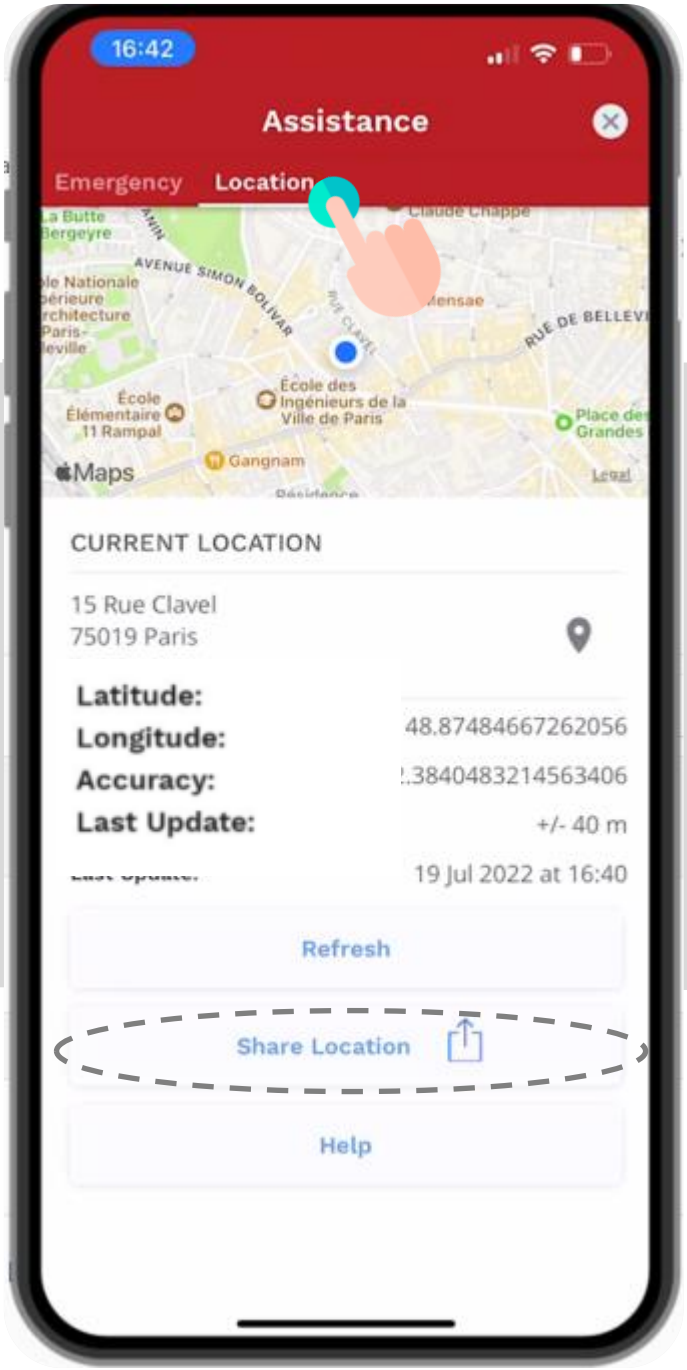
To activate and disable alerts notifications, you can click on the buttons located in the right of the alert type.

ASSISTANCE



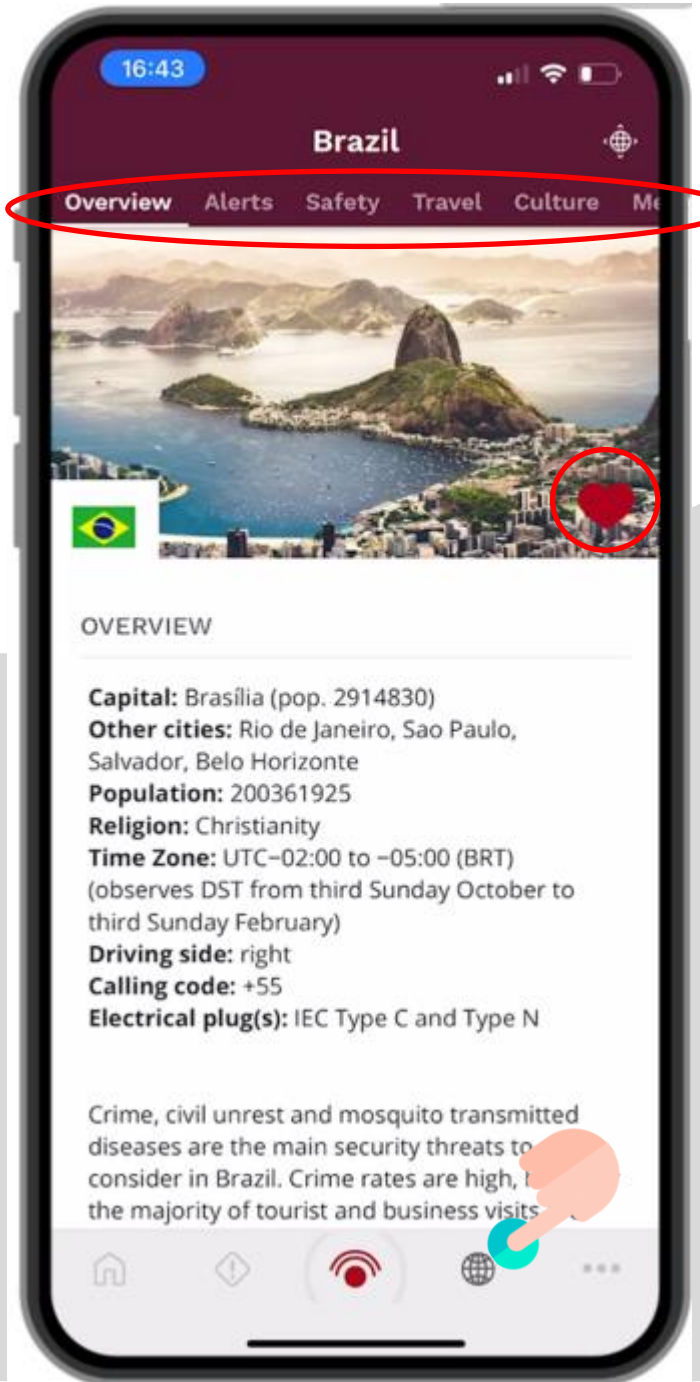
In the **assistance tab**, you can find the **SOS button** which permits to report your emergency situation and your location to your Manager.
It is also possible to join the hotline of your company if there is a problem.

You can also **find local emergency phone numbers** which are updated depending on the country where you are located.



In the second tab called « **Location** »,you can update your **real location** and **share it** to an emergency contact.

COUNTRY INFORMATION



This tab allows you to get a wide range of information on a particular country using the tabs under the country name at the top of the screen:

- An **overview** of general information of a country
- **Country alerts**
- **Information related to security** with risk levels detailed by categories
- Important information to travel in a country (passport, visa, domestic air travel, roads…)
- **Cultural information** : Do's and Don'ts
- **Medical information** (vaccination, medical facilities…)
- **Local news**, which are also visible from the dashboard

Finally, it is possible to **add a country in your favourite country list** (whether you are in this country of not) to receive alerts related to this particular country, by clicking on the icon in the **shape of the heart**.

ACCESS TO OTHER FEATURES

By clicking on the « … », you can open a tab divided in two parts gathering other functionalities which are not all displayed in the task bar.







The terms of services that you agreed on at the moment of the activation of your account.

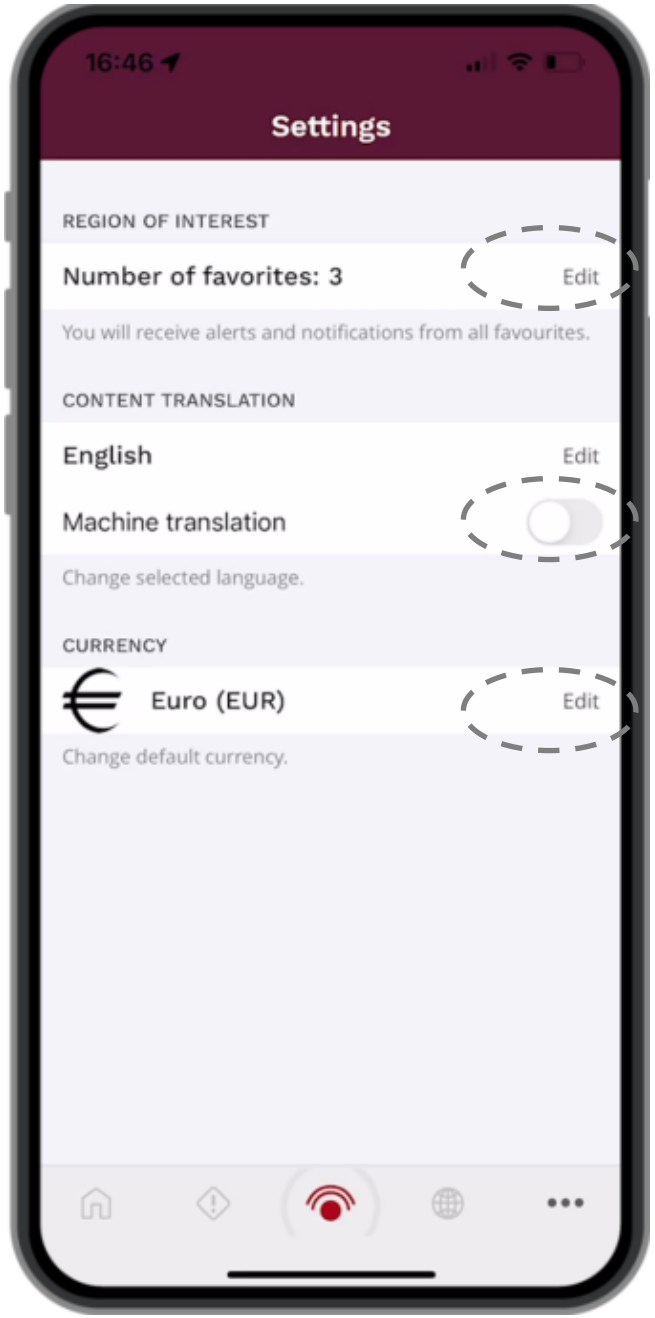
The « Alerts » button takes you back to the alert page available from the task bar.

Other fonctionalities are detailed below.



Profile

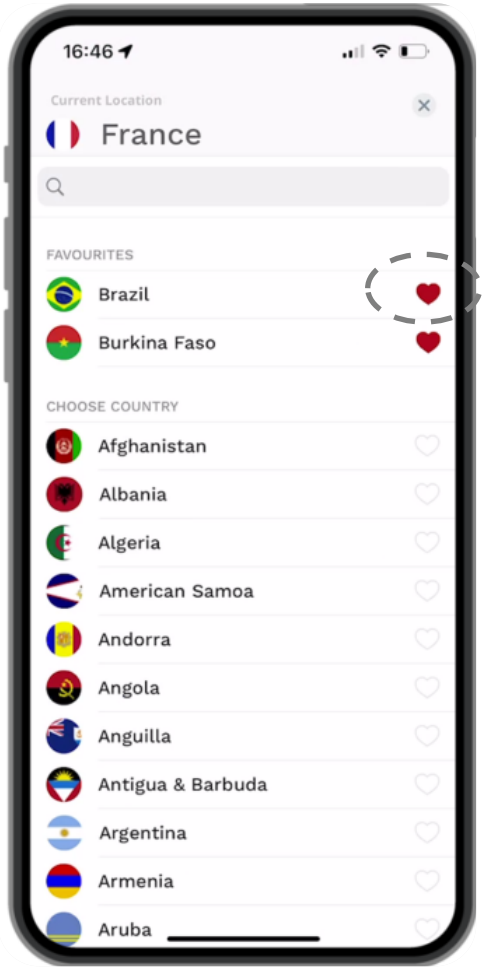
You can find in your profile all information related to your account. It is not mandatory to provide all the information but it is important to add your professional phone number so you can be contacted easily in case of emergency.





Settings integrate three parameters:

- **The list of your favorite countries**
- Activation or deactivation of the **machine translation** (available in 40 languages)
- Choice of the **currency** used





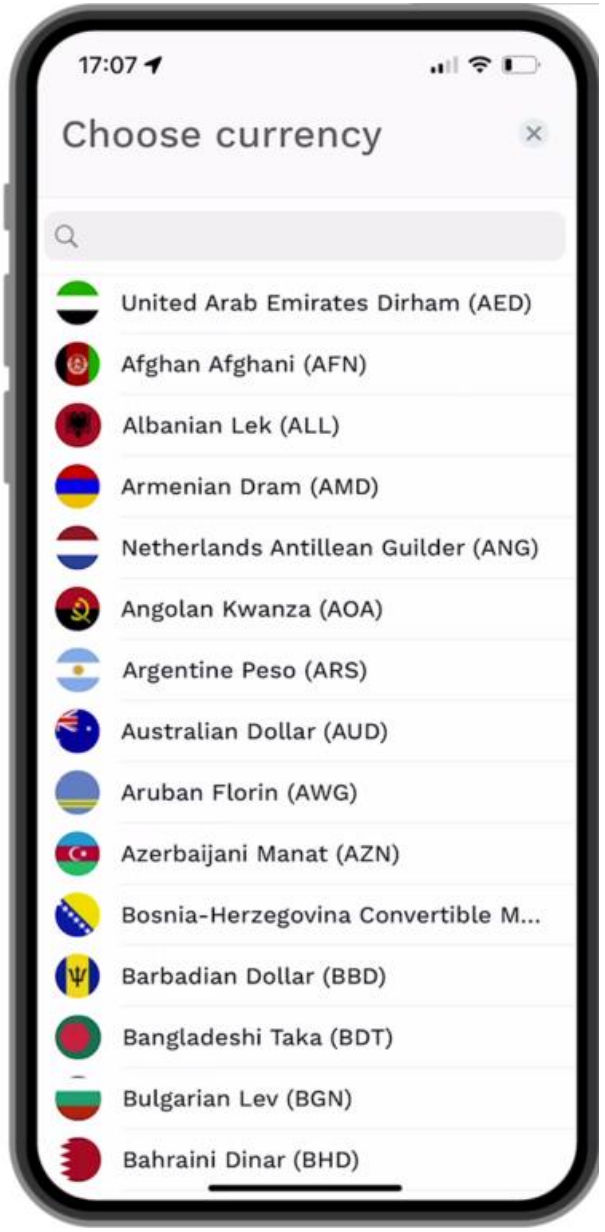
You can add favorites by using the search bar and by clicking the heart. You will then receive the latest alerts of the selected country.

CURRENCY CONVERTER

Currency



The currency tab allows you to get access to a currency converter functioning with a wide range of different currencies.

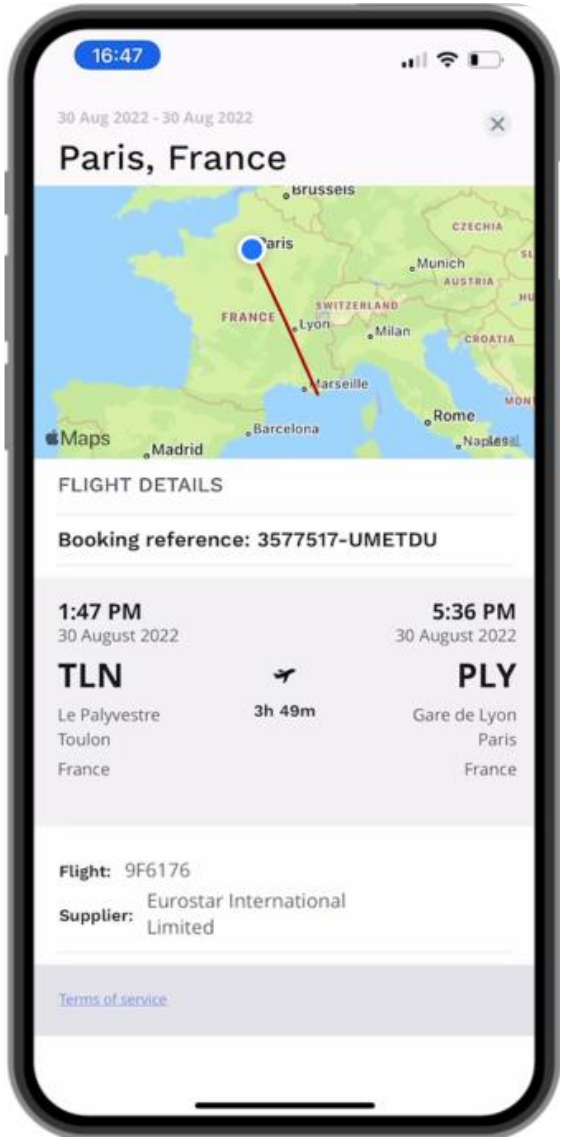


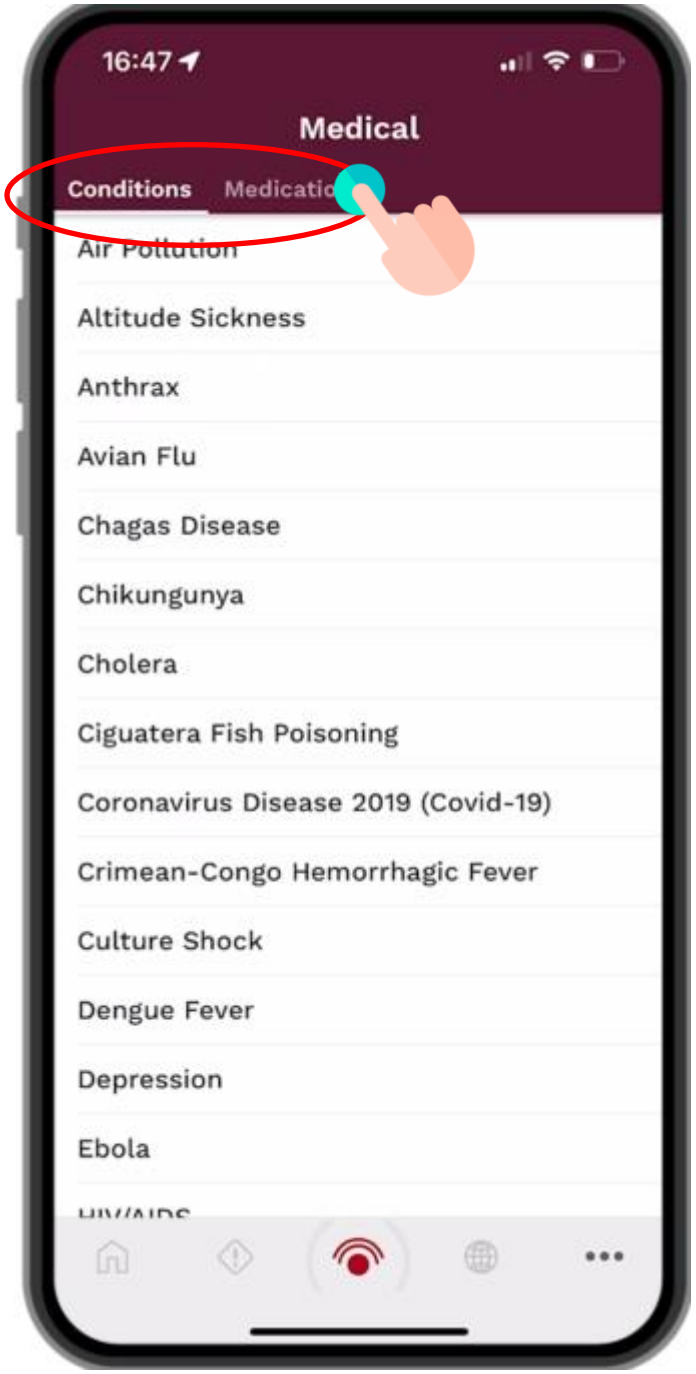
TRAVEL BOOKING

Travel Booking



All the information concerning your travels are displayed in this tab.





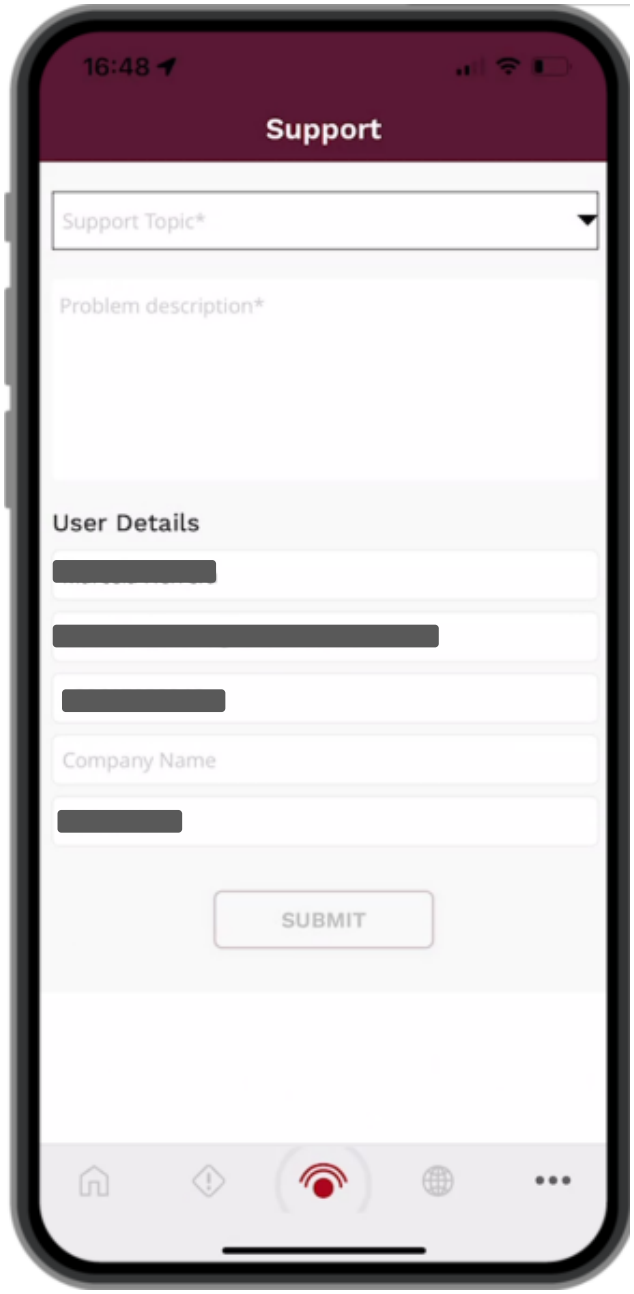


The **medical tab** will allow you to get information both on diseases and medications.

For **diseases**, a description of symptoms and prevention measures is detailed.

For **medications**, it is possible to get information on **secondary effects.**

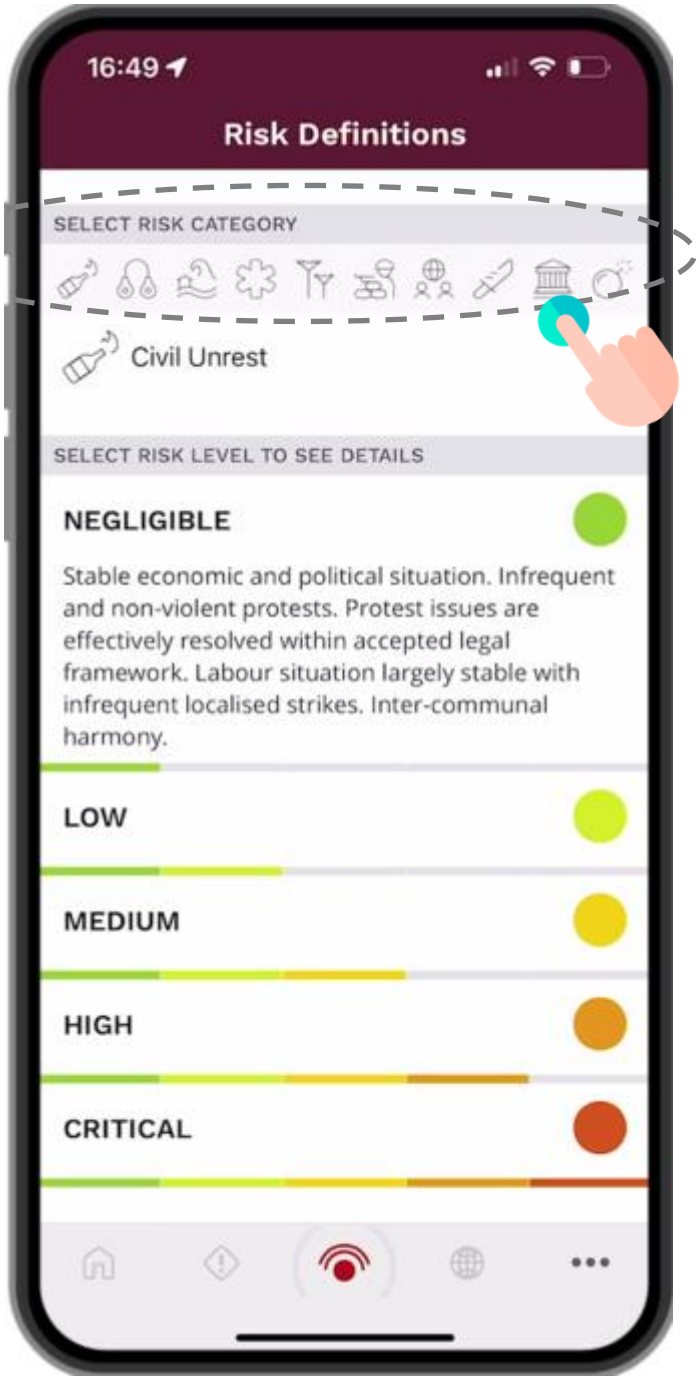
Reminder: medical information specific to each country/region are also available on the Country Information.



Support

The support tab allows you to get access to the assistance to report an issue (technical assistance, SMS that was not received…)

RISK DEFINITIONS



Risk Definitions

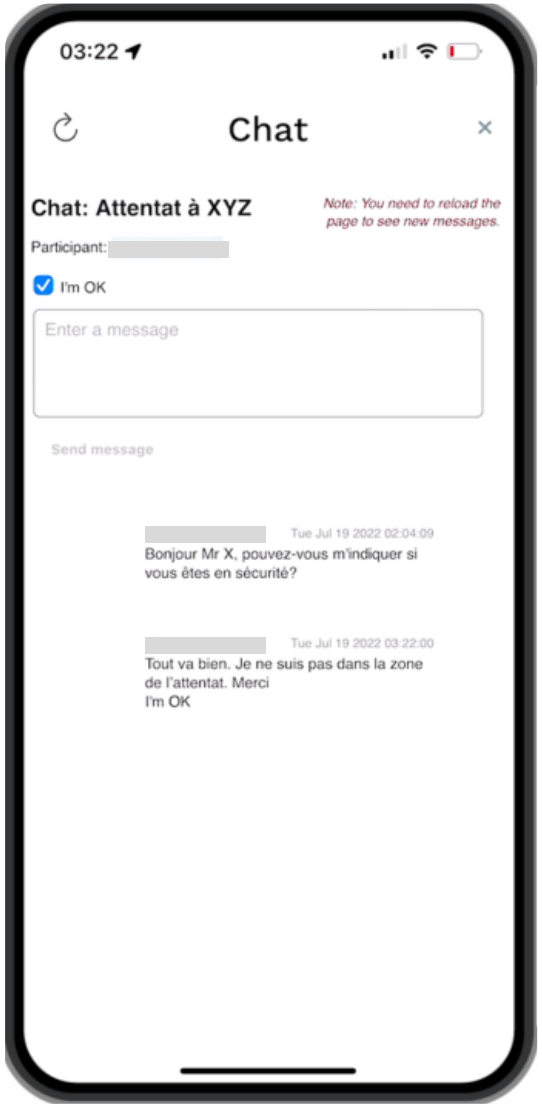
The **risk definition tab** gives an explanation of the meaning of the risk levels used by each risk category.

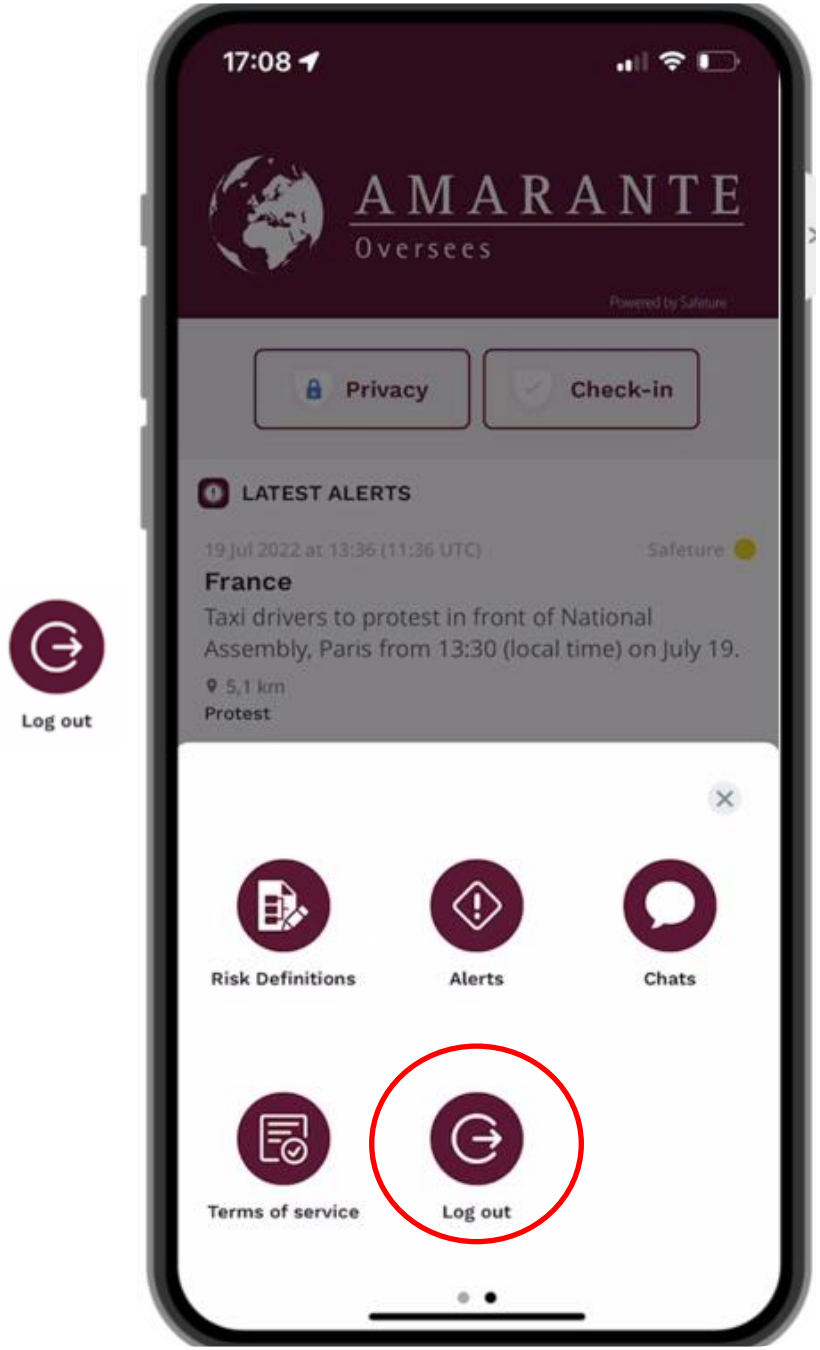
Youcan first click on the **risk item** you wish to get more details and then, click on the **risk level** you are interested in.



Chats

The discussion tab give an overview of your current individual and group discussions with administrators and/or other end-users.



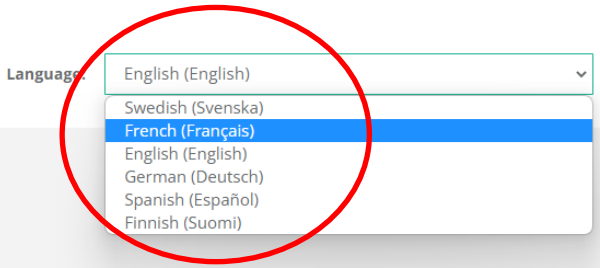


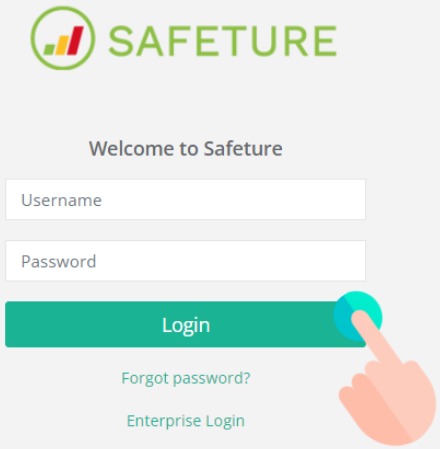
If you want to log out, the **log out button** is located on the bottom right of the second opened page by clicking on the « … » of the task bar.

Reminder : it is possible to disable the notifications from the app without having to log out completely. Moreover, it is possible to **disactivate your location** if you do not want to be visible on the map. For this, you can go to the privacy settings.

USING THE ONLINE PLATFORM

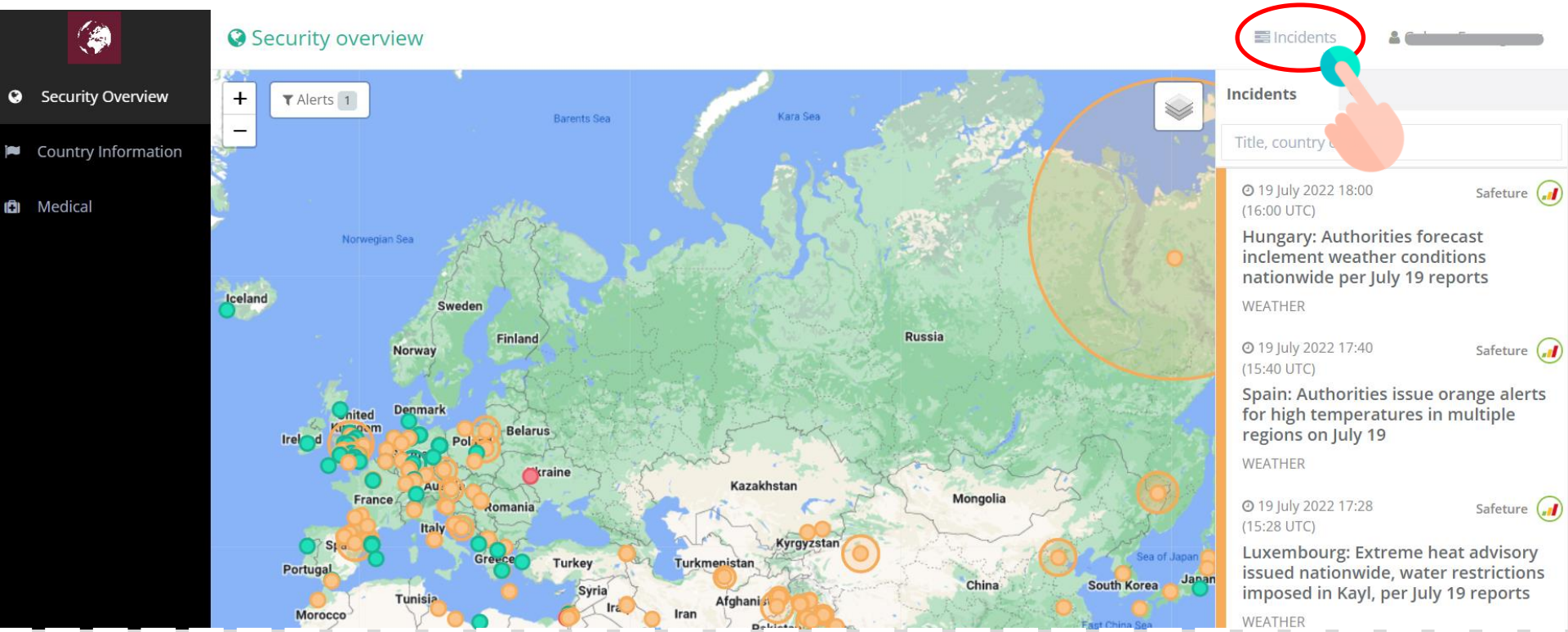
https://iso.safeture.com/?login





The web portal is available in 6 languages

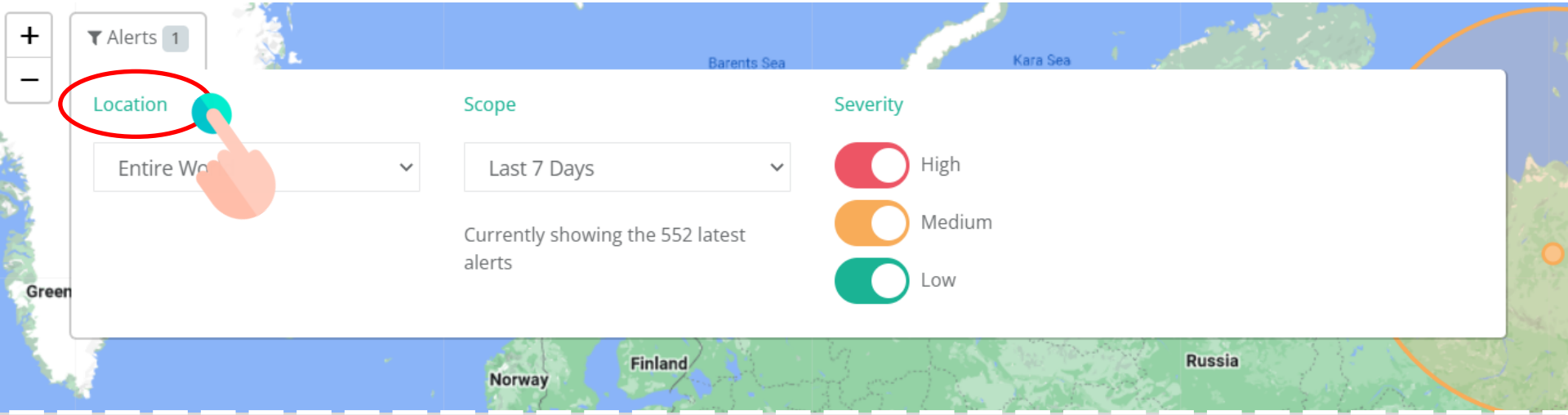
To connect to the **Oversees web portal**, you have to go on the **website of our partner Safeture**. You can type your professional email address to log in. If you do not have an account, you can click on « I forgot my password ».



The main web page of the user portal shows the **security overview** with global alerts. You can also choose to display the **details of ongoing incidents** by clicking on the « incidents » tab at the top right of the screen.

It is possible to **filter the incidents** by title, country or date in order to sort information.

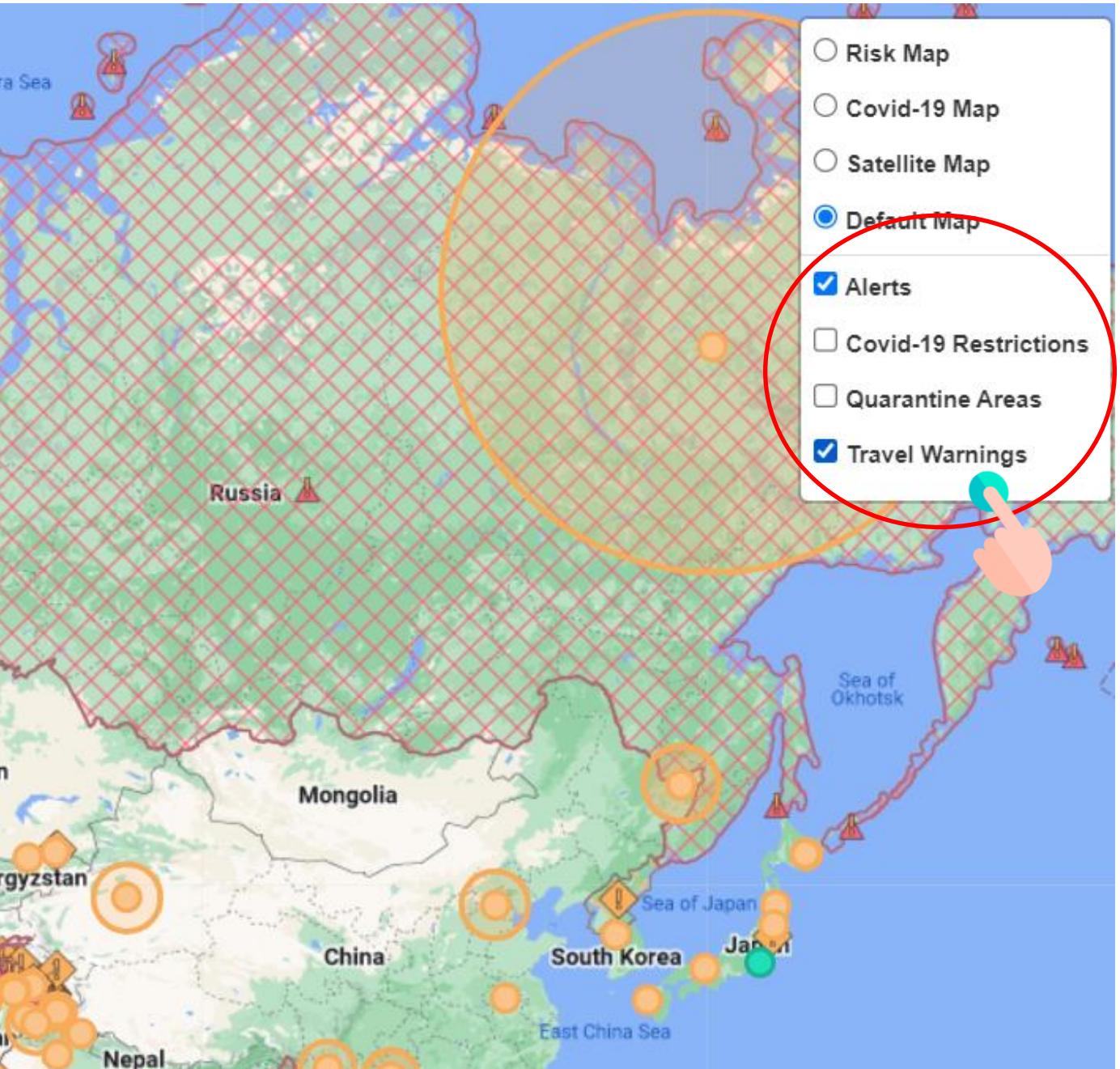
CHOOSE THE ALERTS



It is possible to adjust alerts from the map using the « **alerts** » tab. You can choose :

- Select the location (the world or a country in particular)
- Select the scope (the last 24 hours, the last 7 days…)
- Select the severity of the alerts (you can choose to only display the most serious alerts, or display all alerts).

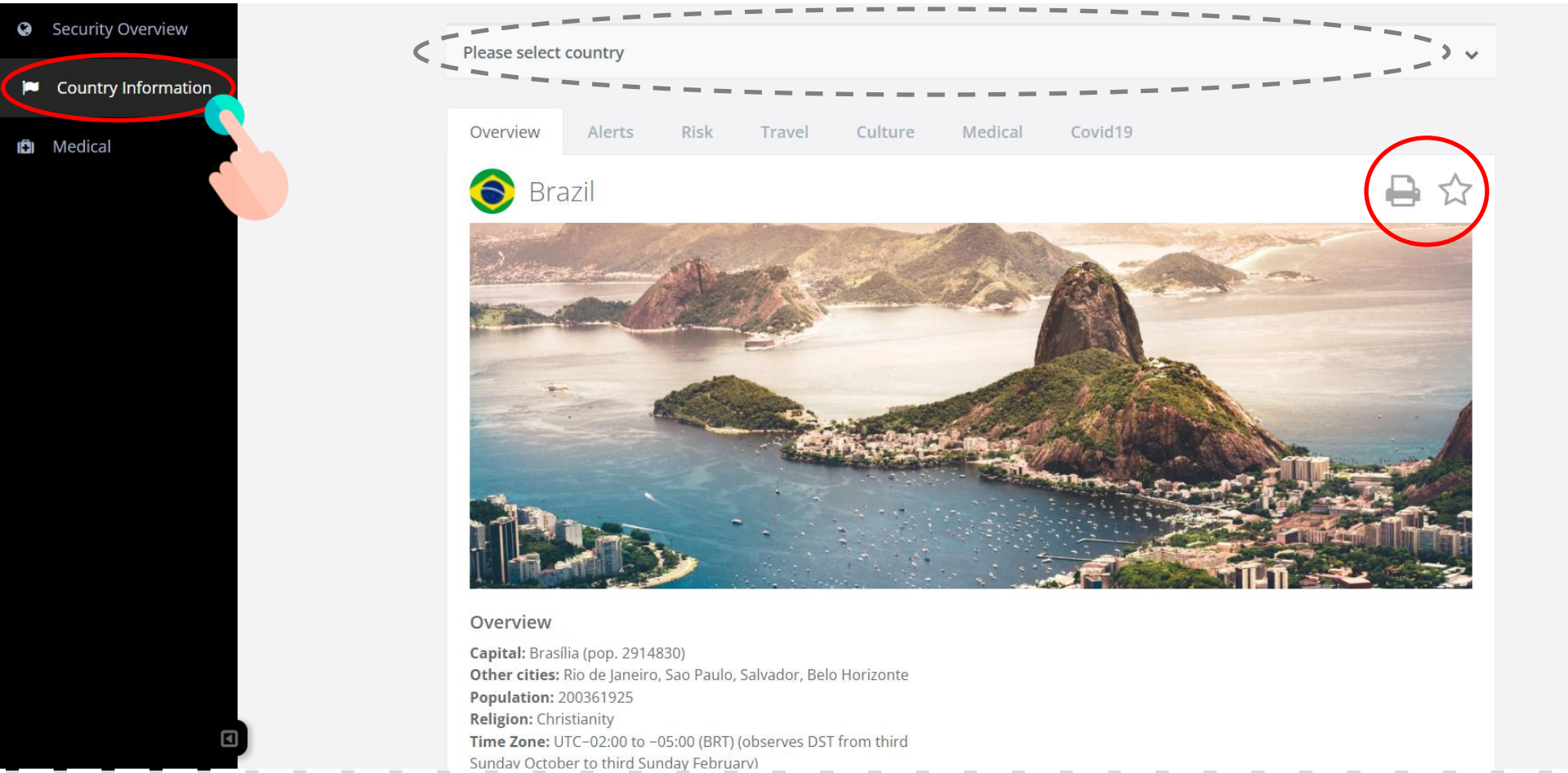
DISPLAY THE INFORMATION ON THE MAP



By putting your mouse on the top right icon on the map, a list will open.

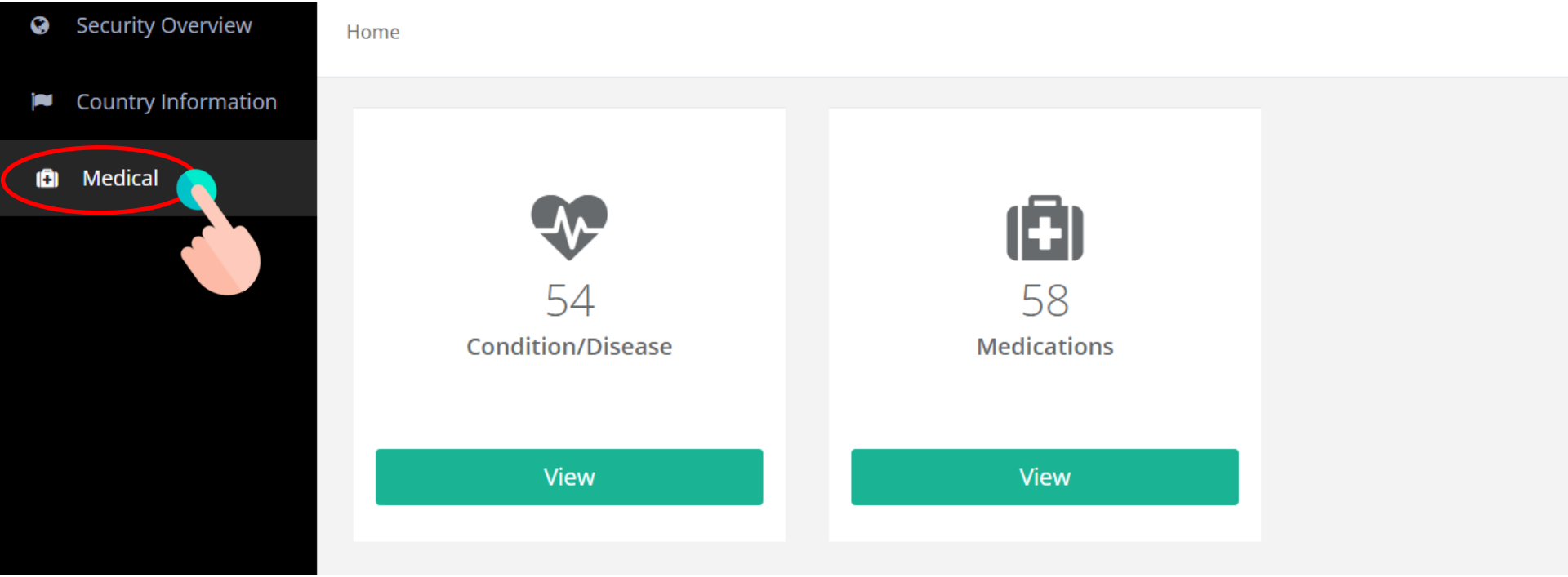
You can choose **which information to display on the map** by checking the boxes of the list (alerts, travel warnings…)

COUNTRY INFORMATION



You can find in this tab and on the app the same information about the 230 regions/countries registred in our data base. You can also print these information or add a country to your list of favourites using the ☆ icon.

MEDICAL DATA BASE



Like for the country information, the information in this tab is similar to the one on the app.

Cholera

Description

Cholera is an acute infectious disease caused by a bacterium, Vibrio cholerae (V. cholerae), which usually results in a painless, watery diarrhoea in humans. Most people who get the disease ingest the organisms through food or water sources contaminated with the bacterium.

Symptoms

The symptoms and signs of cholera usually takes 2-3 days which include watery diarrhoea, sometimes in large volumes, that often contains flecks of whitish material, that are about the size of pieces of rice. The diarrhoea is termed "rice-water stool". Other symptoms that may occur, especially with more severe disease, include: abdominal pain, fever, severe vomiting, seizures and dehydration.

Prevention

Cholera can be prevented by thorough hand washing, avoiding areas and people with cholera, drinking treated water or similar safe fluids, and eating cleaned and well-cooked food. Faeces should be disposed in a sanitary manner to prevent contamination.

Dextroamphetamine

Description

Dextroamphetamine is a central nervous system stimulant. It affects chemicals in the brain and nerves that contribute to hyperactivity and impulse control. Dextroamphetamine is used to treat narcolepsy and attention deficit hyperactivity disorder.

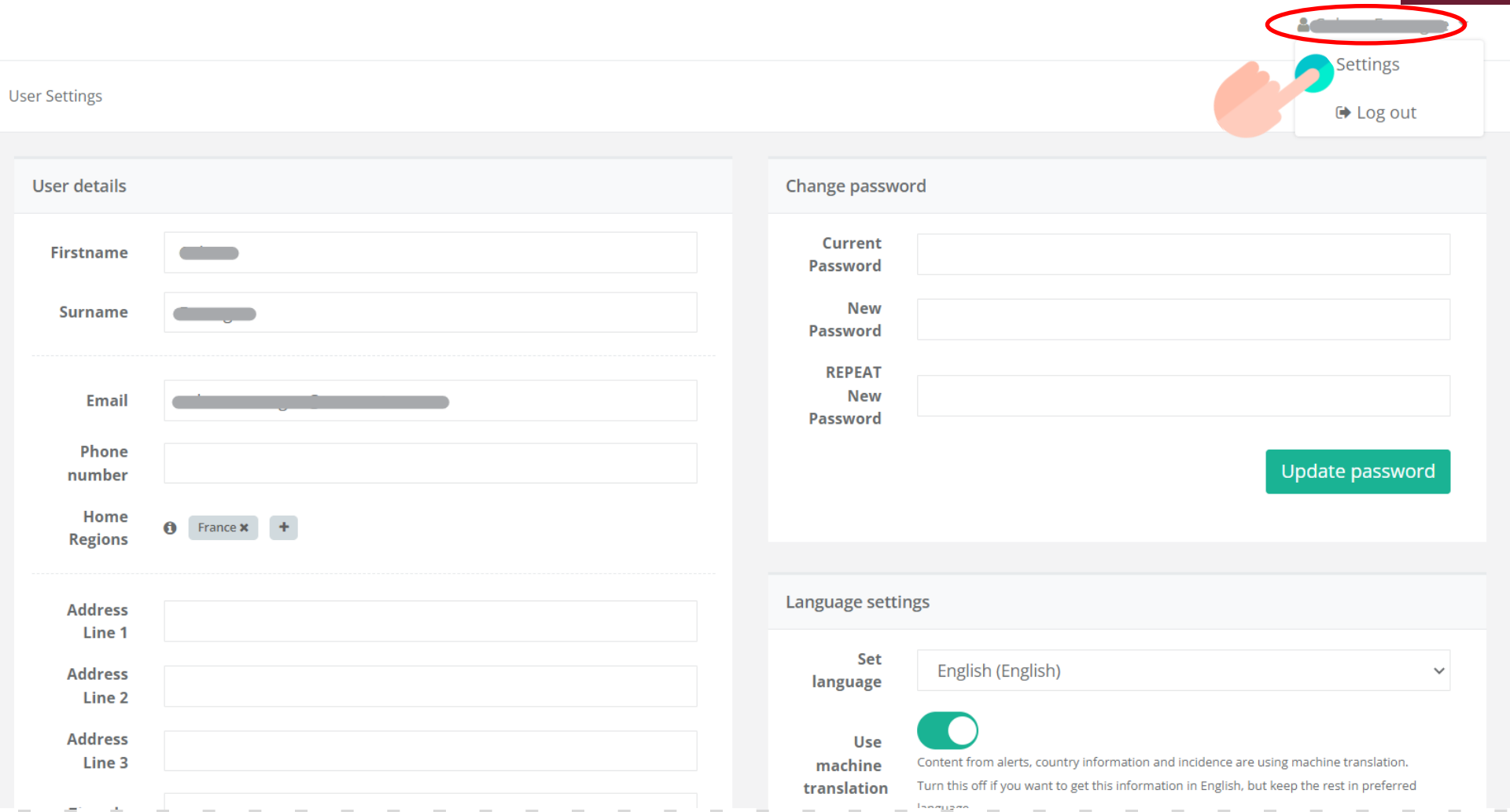
Subclass of: central nervous system (CNS) stimulant, amphetamine enantiomer

Side effects

Dextroamphetamine may cause side effects. Tell your doctor if any of these symptoms are severe or do not go away:

- restlessness
- difficulty falling asleep or staying asleep
- headache

By clicking the « **conditions** » ans the « **medications** » tabs, you can access details on diseases and medications. These information are the same on the web platform and on the app.



By clicking on your **profile icon** on the top right of the screen, you can access your **personal settings**. You can add personal information, choose the language used on the platform or switch to dark mode through this tab.

CONFIDENTIALITY AND PROTECTION OF PERSONAL DATA

- AMARANTE INTERNATIONAL and its partner SAFETURE comply with French and European regulations on data protection, and in particular the provisions of the General (EU) Data Protection Regulation of 27 April 2016 (hereinafter "GDPR") and of the law known as “IT and freedoms” (Loi Informatique et Libertés).

- When creating an account on the application/site, personal user data is collected. Users give their consent for the processing of personal data by accepting the Terms of Service and by activating geolocation on the application.

- To enable the proper functioning of the Services offered by the OVERSEES Solution, we collect and use personal data, which is necessary for the performance of our services. In addition, identification data secures access to the account, while location data allows your organization to ensure that you are safe, thus facilitating possible assistance in the event of a security incident. Under no circumstances will the data collected be further processed in a manner incompatible with these purposes.

- For more details on the privacy policy or if you have any questions or comments on the processing of your personal data, please write to the email address dpo@amarante.com

- You can exercise your rights by sending your request directly (or indirectly through your Organisation) to the OVERSEES team at the email address dpo@amarante.com

If you have any questions related to your user experience, please send your request to the following address:

support.oversees@amarante.com